

INMAN ELEMENTARY SCHOOL

677 INMAN ROAD

FAYETTEVILLE, GA 30215

PHONE: 770-460-3565 FAX: 770-460-3563

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Administration:

Louis Robinson Ed. D. – Principal

Tracey Tyree Ed. D.- Assistant Principal

VISION

Our students will be capable of living and working effectively, responsibly and productively in a global environment.

MISSION STATEMENT

The mission of Inman Elementary School is to deliver effective instruction and set high expectations resulting in continued improvement in student achievement.

OUR BELIEFS

- * Public education is the foundation of a free society.
- * Schools exist to promote the intellectual, social, and personal development of all students.
- * All children can learn in a safe, supportive, and nurturing environment.
- * Education is a partnership among students, families, schools, and community.
- * Students should be prepared as independent, productive problem solvers to successfully meet the challenges of the future.

A MOMENT FOR QUIET REFLECTION

During the 1994 session of Georgia's General Assembly, Senate Bill 396 was passed which provides for a mandated "moment of quiet reflection" to be observed daily in every public school classroom. [O.C.G.A. 20-2-1050]. In compliance with the law, teachers and students at Inman Elementary will observe a moment of silent reflection on the anticipated activities of the day every morning along with the Pledge of Allegiance.

ABSENCES

Information regarding Attendance can be located in the Student Code of Conduct. Please read this information carefully.

Student Absences and Tardies

A student is considered tardy if he/she arrives in the classroom after the designated time for the official beginning of the school day, which is 7:40 a.m. If the student is tardy, the parent must check the student into the school at the front office. The front office will give the student a pass to class.

A student is considered absent if he/she does not attend school for at least one half of the official school day from 7:40 a.m to 11:00 a.m. until dismissal. For a student to be considered in attendance, he/she must attend school during the above stated times – 3 ½ hours.

Students must be present a written excuse from parent or guardian the day following the absence.

If a student is absent, he/she will be given appropriate time to complete missed assignments.

Inman Elementary will follow the county procedures for handling excessive tardies and absences.

The Fayette County attendance objective is to encourage regular school and class attendance, to place responsibility for school attendance on the student and his/her parent, to reduce school tardiness, and to eliminate unnecessary early dismissals.

Attendance Protocol:

Unexcused Absences

5 Cumulative Unexcused Absences Per Semester -

*Ages 6-16: The school notifies parents by first class mail of the unexcused absences and a summary of consequences.

7 Cumulative Unexcused Absences Per Semester

Ages 14-17: The Attendance/Residency Officer will notify parents by letter concerning the attendance/driver's license law and a summary of consequences.

10 Cumulative Unexcused Absences Per Semester

*Ages 6-16: The Attendance/Residency Officer will report violations to the Student Attendance Protocol Committee to determine if court action will be pursued for formal intervention.

After five (5) personal notes written by the parent/guardian for excused absences, the school administration may request appropriate medical documentation upon return to school for the purpose of validating the absences.

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Acceptable Excuses

According to O.C.G.A. 20-2-701 lawful absences (excused) as defined by the State Board of Education Rule 160-5-1-10 are:

Personal illness Death in immediate family Religious holiday Instances in which attendance could be hazardous as determined by the Fayette County School System Service as page in legislature Court order Absence to vote in an election

Attendance Protocol: Summary of Consequences

Any parent, guardian, or other person who has control of any child who on the tenth unexcused day of absence or the tenth unexcused tardy per semester, and after the child's school system notifies the parent, guardian, or other person who has control of any child, upon each day's absence/tardy from school shall be guilty of a misdemeanor or a court action may be pursued for formal intervention. Penalties could include:

Fine – not less than \$25 and not greater than \$100 Imprisonment – not to exceed 30 days Community Service or any combination of such penalties, at the discretion of the court.

AFTER SCHOOL PROGRAM (ASP)

Inman Elementary offers the After School Program (ASP). The cost is determined at the beginning of each school year and is payable on the Friday of the week prior to their attending. The hours are 2:20 to 6:00pm. Handbook and registration forms are available in the school office. All parents are asked to register their children for the ASP in the event that an emergency arises and they have need of the services. The Fayette County ASP Director may be reached at 770-460-3413. **Our Inman Elementary ASP Director, Pam Leinberger, may be reached at 770-460-3414.**

AGENDA

Grades 1st-5th will use a student agenda as an organizational tool.. Not only is the agenda a great organizational tool but it is very important in the communication between school and home. Each grade level will develop a plan as to how the agenda will best be utilized. Please speak to your child's teacher concerning these plans.

Each student in K-5 is provided a homework folder. Please look at this nightly.

ARRIVAL

Students may begin arriving at 7:15 a.m. Students should not arrive at school prior to 7:15 a.m. Supervision is not available prior to 7:15 a.m. Beginning at 7:15 a.m. buses drop students in the bus loop. Outside supervision will be provided from 7:15 a.m. until the last bus/day care van arrives. Outside supervision will be provided for the car rider drop off area from 7:15 a.m. until 7:40.a.m. When students arrive, they go directly to their classes.

Teachers will be available for students to enter their classrooms at 7:15 a.m.

BIRTHDAY CELEBRATIONS

Birthdays are a special day and an important time to celebrate with classmates. However, due to new nutrition regulations and with the growing number of students with severe food allergies, our elementary schools will highly discourage treats such as cakes, cookies, cupcakes, or other food items. Alternative suggestions to celebrate your child's birthday:

- School Ice Cream Pass for the class during lunch. The school ice cream has been approved to comply with the Smart Snack regulations from the Federal government.
- Donate a book to the classroom library in honor of your child's birthday
- Donate a board game or puzzle in honor of your child's birthday

Family members are welcome to join their child/grandchild for lunch to help celebrate their birthday. No birthdays will be celebrated in the classrooms. Please refrain from sending flowers, balloons, glass or bulky items to students at school. The Transportation Department does not allow these items on the bus for safety reasons, and they will not be sent to the classroom.

Students will be allowed to distribute private invitations provided that all students in the class are invited or all students of the same sex in their class are invited.

SCHOOL PARTIES

In an effort to provide a safe and healthy environment for all of our elementary students, school parties and activities should emphasize activities (such as crafts or games) and limit refreshments and/or treats. Room parents are expected consult with the classroom teacher to determine if any students have food allergies or diet restrictions.

2015-16 Elementary School Celebration Guidelines

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SCHOOL PARTIES and ACTIVITIES

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BUS DISCIPLINE

Students are expected to listen and follow the rules of the driver as they would a teacher or other school system

employee. Students are expected to remain seated and in control of their behavior at all times for the safety of themselves and others on the bus. Bus drivers usually give warnings to students who are disrupting their ability to deliver the students to and from school safely. If the student's behavior does not improve, the driver may refer the student to the building administration. The administrator's discretion will be used as to whether the offense warrants suspension from the bus.

Certain behaviors warrant automatic suspension. These include but are not limited to any type of physical violence, throwing objects in or out of the bus, safety violations, etc. The students are made aware of these guidelines from their bus driver and during our annual bus safety program provided by the Transportation Department. They are also reminded of these guidelines in the classroom.

C.A.R.E PROGRAM

The Fayette County CARE Program offers many services to students and families. CARE is a student assistance-based program. It is dedicated and committed to reaching out to students who are having difficulties with relationships, stress, grades, substance abuse, or finances. The CARE team at Inman works together with students and parents by offering appropriate in-school services and out-of-school referrals. Questions can be directed to our counselor, Leslie Fear.

CHECKS AND MONEY

The school accepts personal checks for activities, lunches, or materials. Separate checks should be issued for each child and for each activity. Checks must be issued for the exact amount. Returned checks will be charged a processing fee at school of \$10.00 per incident.

CHILD CUSTODY

In most cases, when parents are divorced, both parents continue to have equal rights where their children are concerned. If you have a court order that limits the rights of one parent in matters such as custody or educational issues of the child, please provide a copy to keep on file in the school office. It is the parents' responsibility to provide an additional copy to the After School Program, if the child utilizes the program. Unless your court order is on file with us, we must allow equal rights to both parents.

CLASSROOM GUIDANCE

The counselor takes a class into her classroom for students to participate in lessons emphasizing self-understanding, positive self-esteem, interpersonal relations, expressing ideas, responsibility, decision making, achievement motivation, and problem solving.

CIVILITY POLICY

Board Policy – effective September 20, 1999. Members of the Fayette County School District staff should treat parents and other members of the public with respect and expect the same in return. The district is committed to keeping schools and administrative offices free from disruptions and to preventing unauthorized persons from entering school or district grounds.

Accordingly, employees are expected to follow practices which promote mutual respect, civility, and orderly conduct among district employees, parents, and the public in an effort to maintain a safe, harassment free workplace for our students and staff. It is not intended to deprive any person of his or her right to freedom of expression. In the interest of presenting teachers, other employees, parents and other adults as positive role models, the school system encourages positive communication and discourages volatile, hostile or aggressive actions. The school

district seeks public cooperation with this endeavor.

Disruptive Individuals Must Leave the School Grounds.

Any individual who disrupts or threatens to disrupt school or office operations, threatens the health and safety of students and staff, willfully causes property damage, uses loud and/or offensive language that could provoke a violent reaction, or who has otherwise established a continued pattern of unauthorized entry on school district property should be directed to leave school or school district property promptly by the school's principal or other administrative officer

CLINIC

STUDENT ILLNESS/INJURY

The main reason for keeping your student home from school are he/she is **too sick to participate comfortably** at school or might spread a contagious disease to other students. If your student has been **diagnosed with a contagious disease, please contact the clinic** so other student's parents and school staff may be alerted of the symptoms.

Reasons Your Child Will be Sent Home from School

1. **Fever > 100 degrees F or 37.8 degrees Celsius***

Student should stay home until there is NO FEVER for 24 hours WITHOUT MEDICATION. Call your doctor if the fever is with pain, rash, weakness, vomiting or diarrhea.

(*Based on CDC Recommendations)

2. **Vomiting or Diarrhea**

Student should stay home with ONE event of vomiting or watery diarrhea. Call your doctor if vomiting or diarrhea continues or with fever, rash or weakness.

3. **Drainage from a wound, rash or eyes.**

Students should stay home with drainage from a wound, rash or eyes. Call your doctor for treatment.

4. **Head Lice or Scabies**

Student should stay home until after treatment is completed and for head lice, no lice or nits are visible. Contact the health department or your doctor for treatment. The students must be cleared by the clinic to return to school.

5. **Unexplained Rash**

Student should stay home with unexplained rash. Call you doctor for treatment.

Your student may not return to school until they have been fever-free and symptom free for ONE FULL school day (i.e. If your child goes home sick at 11:00 am on Monday, your child can not return to school until Wednesday morning). When there is doubt in your mind about sending your student to school, consult your doctor. Your school nurse or principal may ask for a "Release to Return to School" from your doctor before your student can return to school.

Please make sure that your student's school knows how to reach you during the day.

No child will be refused the services of the Clinic for any reason, unless you have refused to sign the release for

services on the back of the clinic card.

INJURY

Minor cuts, scrapes, or bruises will be treated in the clinic or classroom. Any more serious injuries will be reported to the parents.

SPECIAL PROBLEMS

If your child has any special problems of which the school needs to be aware, please notify the school **in writing**.

PROCEDURES FOR HEAD LICE SCREENING

In the event we believe that your child has head lice, we will contact you and ask you to remove your child from school. Because of the risk of spreading the infestation to other students, **your child must be kept at home until he or she is successfully treated.**

Upon return to school:

- your child must first report to the clinic to present proof of treatment (lice medication box top) and verification of Health Department visit.

- your child will be rechecked by the clinic to make sure the head lice or nits have been removed for re-admittance to the classroom.

- if evidence of head lice is still present, the child will have to return home for further treatment.

- all nits must be removed for a child to remain at school.

DAILY MEDICATIONS

See the following board policy concerning the administering of medications at school.

MEDICATION POLICY

It is the policy of the Fayette County School District that the administration of medication by the staff of the Fayette County Schools to students shall be permitted if it is not feasible for the parent or legal guardian to administer the medication at home. In the event the administering of medication to a student during school hours is necessary, each school will provide appropriate control and assistance in the administration of the medication.

1. The principal or staff member designated by the principal shall be responsible for administering or assisting the student in self-administration of medication, documentation of administration of medication, and storage of all medications in a locked cabinet.
2. The parent or legal guardian must complete and sign an Authorization for administration of any medication at school detailing the student's physician, medication's name, dosage, and frequency. For a prescribed medication, a licensed physician must also sign the Authorization detailing the medication's name, dosage, time of administration, and potential side effects. The medication will be administered only in accordance with the written instructions from the prescribing physician. The parents or legal guardians shall authorize the staff member assisting with the administration of medication to correspond directly with the student's physician in the event the staff member deems it appropriate or necessary. The parent/guardian should also be contacted as soon as possible if this should occur. Only medical information related to this instance shall be discussed.
3. All medications and corresponding Authorizations must be brought to the school office or clinic by a parent or legal guardian or other designated adult. In the event that a parent or legal guardian cannot bring the medication to school, it is the parent or legal guardian's responsibility to notify the school. The principal or staff member designated by the principal can give approval for the student to transport the medication and Authorization to school before the beginning of the school day.
4. All medications must be in their original containers and unexpired dates and prescription medications must be clearly labeled with the physician's name, medication name, strength, dosage, date, time, and dispensing pharmacy. Prescription medications at school shall be limited to no more than a 30-day supply.
5. Under certain circumstances, a student who has a life-threatening condition (i.e. asthma, diabetes, or allergic reaction) may be granted permission to carry medication (such as inhaler, glucose tablet, Epi-pen, or internal Insulin pump) on his or her person. Such permission will only be granted in response to a written statement from the student's physician that such a need exists based on a life-threatening condition and a completed Authorization from the parent or legal guardian.
6. **All medications (prescription and over-the-counter medications) require appropriate Authorization (parent or legal guardian and/or physician) for each new school year or whenever there are changes in the student's medication to be administered at school.**
7. **Any student not complying with this policy and possessing any medication (prescription or over-the-counter medications) on the school campus shall be subject to discipline as set forth in Fayette County School's Student Code of Conduct policy.**

HEALTH CARE PLANS

If your student has a severe allergy, asthma, diabetes, seizures, or other chronic health condition which may require medication or special care during school hours, we recommend you and your healthcare provider complete and sign a Health Care Plan available on the website or from your school nurse.

CLUBS AND ORGANIZATIONS

Below you will find information on clubs and organizations that students have the opportunity to participate in at Inman Elementary.

Jr. Beta Club

Junior Beta Club is an organization for 5th grade students that is committed to enhancing our school and community through student led fundraisers and service projects. Students are nominated by fifth grade teachers based on academic excellence and positive character traits.

Chorus

The Inman Elementary chorus is sponsored by the music teacher. Our mission is to provide students with an overall knowledge of music and an opportunity to perform various types of music at different locations to a variety of audiences. Chorus tryouts are held in the fall for any fourth or fifth grade student. Due to the type of programs performed by the chorus, students will not be allowed to audition after the fall tryouts. Practices are held after school. Parents are responsible for arranging transportation or child care after practice. There is a \$20 activity fee.

ETV

Students from 4th and 5th grade are selected to participate in the daily morning production of ETV. The students experience hands on involvement in working video equipment, editing, sound, pre-production and being an anchor person. Mrs. Harrell and Mrs. Schwertfeger assist the students in accomplishing this task everyday.

Peer Mediators

Peer Mediators are specially trained 4th and 5th grade students that work with other 4th and 5th grade students assisting them in solving difficult situations with other students. Peer Mediators are facilitators and excellent communicators. They must maintain superb behavior all year. Mrs. Fear oversees the Peer Mediators.

Reading Club

Students from 4th and 5th grade play games, perform plays and interact socially as they discuss books from the 4th and 5th grade Reading Invitational lists.

In January, the focus will be more specifically focused on forming teams and preparing for the Reading Invitational competition. The Reading Club meets after school. Parents are responsible for arranging transportation or child care after the meeting.

Running Club

A program for students in grade 2-5 which meets in the morning prior to the instructional day to promote cardiovascular health. Morning runs take place on the track.

Safety Patrols

Only fifth grade students serve on safety patrol. The students' fourth grade teachers recommend students to serve on the school's Safety Patrol at the end of the school year. Fifth grade teachers may also make additional recommendations. If a new student moves in during the fifth grade year, the fifth grade teacher may refer him/her for safety patrol. It is an honor to be chosen to serve as a member of the school's Safety Patrol. These students are the most capable and responsible fifth grade students. They will assist teachers and administrators in getting students safely to and from class during morning and afternoon times. Mr. Harper oversees the safety patrols.

Safety patrol students must meet the following criteria:

1. All safety patrol students must maintain a C average in all academic areas.
2. All safety patrol students must maintain good attendance and good conduct in all classes.
3. Safety patrol students cannot receive an office/discipline referral.

If the above criteria are not met, a safety patrol student will be removed from his/her duties permanently.

Science Olympiad

The Science Olympiad Team competes with schools at the county level and hopefully the state level. The teams are given a variety of hands on and mind enriching activities during the school year to get ready for spring competition.

Science Olympiad is open to students in grades 3-5. Teacher recommendation is required. Parent coaches are always needed. Students, parent coaches and staff members practice after school to get their minds ready for spring competition. Parents are responsible for arranging transportation or child care after practice.

Student Ambassadors

Each classroom has more than one ambassador. Ambassadors welcome new students to Inman Elementary. Ambassadors help new students get acquainted with the procedures of the class and or the school. Ambassadors must be willing to work with other students, be friendly and have excellent behavior. Mrs. Fear works with the student ambassadors.

Student Council

Student Council provides opportunities for students to demonstrate their talents, skills, and interest while developing new skills, simultaneously, allowing new student leaders to get involved and learn skills that are transferable to the workplace or community. Representatives are chosen from grades 3- 5 and give the student body a “voice”. Student Council develops potential student leaders while setting the tone where student leadership is one that is accessible and values student input.

COMPULSORY ATTENDANCE

Every parent, guardian, and other person within Georgia having control or charge of any child or children between their 6th and 16th birthdays shall enroll and send such child or children to a public school, a private school, or a home study program. Even if the child is younger than 6 and is enrolled in a public school, he/she is subject to the Compulsory Attendance Law.

When a kindergarten child is registered and begins class on the first day of school, parents may decide that the child is not ready for public school and decide to hold the child out of school for an additional year. If this takes place within the first 20 days of school, the child is not subject to the Compulsory Attendance Law. If the child exceeds the 20 day window, the withdrawing parent/guardian must follow the state law and enroll the child in another public program, private program, or home program. If a home program is chosen the parent/guardian must complete Home School Documents that can be obtained from our county office at 770-460-3990.

COUNSELING

Students are encouraged to consult the counselor if they need help with a problem. The counselor conducts group counseling sessions with students in areas of need through listening, identifying and defining problems, discussing alternative solutions, and formulating a plan of action. Group counseling sessions are held for students experiencing similar problems such as the following: divorce, relocation, shyness, peer relationships, anger, etc.

COUNSELOR CONSULTATION

Parents and teachers often talk with the counselor about issues, problems, and concerns involving students. Sometimes, having another point of view is helpful in dealing with children. The counselor also consults with community resources. If you have any questions or concerns about the guidance program or would like to discuss your child with the counselor, please feel free to make an appointment.

CURRICULUM AND INSTRUCTION

Inman Elementary is a child-centered school emphasizing rigor, relevance, relationship, and differentiation. The State of Georgia’s Common Core Performance Standards and the Fayette County Board of Education Curriculum Guides provide the basis for what we teach. The design of the instructional program addresses the areas of language arts, mathematics, character education, social studies, science, music, art, technology, and physical education. While areas are interrelated, the emphasis is placed on language arts and mathematics.

Our staff of highly qualified, professional, and caring educators ensures a quality education for all the students at Inman.

D.A.R.E. PROGRAM – Drug & Alcohol Resistance Education

The D.A.R.E. program is designed to give young people the facts about drugs and alcohol and to “inoculate” them against negative peer pressure by teaching them self-management and resistance skills. The program is presented by a trained law-enforcement officer to all fifth graders in Fayette County Schools.

DISCIPLINE

Our county-wide progressive discipline process is age appropriate and designed so that the degree of discipline will be in proportion to the severity of the behavior leading to the consequences. The previous discipline history of the student being disciplined and other relevant factors will be taken into account, and all due process procedures required by federal and state law will be followed.

If a student is continuously disruptive, or the teacher deems a student’s action a major offense, he or she will be sent to the office for administrative discipline. If sent to the office for administrative discipline, the student will receive a discipline referral form that will be sent home. The discipline referral is to be signed and returned to the office the next day. Administrative discipline varies depending on the action of the student. Some administrative actions could include: a student conference, parent conference or contact, office time out, in-school suspension, or out-of-school suspension.

If a student makes a threat, is involved in a fight or any other major infraction, the administrative action will be in-school suspension or out-of-school suspension.

Parents will be notified before their child spends an extended period of time in the Office time-out/In-School-Suspension Room (ISS Room). All work done in the Office time-out/ISS Room is credited in the classroom. Out-of-school suspension (OSS) will be considered for major offenses, chronic discipline problems, or students who violate one of the school system policies concerning weapons, violence, drugs, alcohol, etc.

Interventions

School discipline is comprised of three areas: preventive discipline, correction of behavior, and the handling of major offenses.

Inman Elementary School is excited about our new school initiative, Positive Behavioral Interventions and Support (PBIS). Positive Behavioral Interventions and Supports (PBIS) is an evidence framework proven to reduce disciplinary incidents, increase a school academic outcomes. More than 19,000 U.S. schools are implementing PBIS and saving countless instructional hours otherwise lost to discipline. The premise of Georgia acknowledgement or feedback of positive student behavior will reduce unnecessary discipline and promote a climate of greater productivity, safety and learning.

Inman Elementary School seeks to incorporate the principles of PBIS to develop high-achieving students who are ready, respectful, and responsible.

Preventive Discipline

Preventive discipline involves establishing a positive school climate where students are taught to successfully live with other people in a social environment, where students are made aware that they are valued and appreciated, and where appropriate behavior is modeled, encouraged, and recognized. The absence of threat created in such an environment fosters learning, responsible conduct, self-confidence, and healthy relationships.

Correction of Behaviors

Correcting behaviors involves establishing consequences for inappropriate behaviors as well as positive reinforcement of appropriate behavior. Consistency and appropriateness are important aspects of discipline. Inman teachers are firm, kind, impartial, flexible, and discreet in their correction of students. Consequences should fit the infraction.

Possible Interventions:

Behavior management plans

Praise

Positive phone calls

Verbal reprimand

Warning

Student conference

Time-out in the classroom

Time-out in another classroom

Phone call or email by the teacher

Phone call by the administrator

Student call to parents with teacher or administrator

Warning from administrator

Parent conference

Alternative seating

Loss of privileges

Student writes action plan

Referral to office

Referral to RTI

Teachers are encouraged to handle behavior issues in the classroom. Behaviors that cannot be addressed by the teacher without a great loss of instructional time, or those that are chronic will be referred to the administration. Depending on the behavior, interventions will be determined by the administrator.

Major Offenses

Major offenses and out-of-control behaviors may include physically and emotionally hurting another child, fighting, stealing, disrespect to adults, obscenities, and destruction or vandalism of property.

Office time-out, In-School-Suspension (ISS) or Out-of-School Suspension (OSS) will be an administrative Intervention.

When it is necessary to impose discipline, school administrators and teachers will follow an age-appropriate progressive discipline. The degree of discipline to be imposed by each school official will be in proportion to the severity of the behavior of a particular student and will take into account the student's discipline history, the age and developmental level of the student, and other relevant factors. The County Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences.

The goal of our school's behavior plan is to direct a student toward self-limiting and self-directing behaviors creating a path where positive personal character can be achieved.

Please read the Fayette County Student Code of Conduct booklet with your child.

DISCIPLINE PLAN FOR SUCCESSFUL SCHOOL CITIZENSHIP

It is our belief that positive personal character is built through the knowledge of what is right and by acting upon that knowledge.

Discipline is a common plan that directs a person toward the knowledge of what is right and the actions that should be displayed as a result of that knowledge.

No one has the right to:

Be disrespectful.

Damage or destroy property.

Discriminate against others.

Impose on others.

Interfere with others.

Make written or verbal threats to others.

Misrepresent to others.

Physically injure self or others.

Steal from others.

At Inman, it is our goal to direct students toward a path where positive personal character can be achieved through practicing:

THINK

T - Is it truthful?

H - Is it helpful?

I - Is it inspiring?

N - Is it necessary?

K - Is it kind?

DRESS CODE

Students are expected to dress appropriately and to be groomed in such a way as to reflect neatness, cleanliness, and appropriate attire. Students' dress should not distract or cause disruption in the educational program or operation of the school. Shoes must be worn to school at all times. Students should not wear clothing with any message discriminatory in nature, depicting inappropriate role models, or including profanity. Students should not wear clothing with messages promoting sex, drugs, violence, alcohol or tobacco. Clothing should not contain inappropriate language,; advertisement of drugs, tobacco, sex, suggestive lettering, or pictures advocating/glorifying death or violence. Transparent or mesh clothing, halter tops, short shorts, caps/hats, and spandex are not appropriate school wear. Wallet chains or any other types that may be dangerous or disruptive are not allowed. Cleat shoes, flip-flops and heeies (shoes with wheels) are not allowed. **Due to the difference in maturity, the following is also not allowed for 4th and 5th grade students: pants, shorts, and skirts of inappropriate size and fit or which have holes (pants must not touch the floor), trench coats, shirts and/or dresses that do not cover the waist, shoulders and/or back, clothing that is excessively form fitting (i.e. spandex), and headbands or bandannas.**

The dress code information is to help you and the school function appropriately and with minimum disruption. Please work with the school in this manner. We reserve the right to request that a student refrains from wearing hair-dos and/or jewelry that would be disruptive to the classroom environment.

The administration reserves the right to amend any provisions that he/she deems to be in the best interest of the

student or the educational process.

Parents will be notified to bring a change of clothing for students dressed inappropriately. If parents cannot bring a change of clothing, the school will try to provide an appropriate item. If clothing can not be provided by the parents or school the student may be sent to the ISS room for the remainder of the day. If a student continues to dress inappropriately, the student will be in-school or out-of-school suspended.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

Under the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) (the "Act"), you have the right to:

(1) Inspect and review, within 45 days of a request, the education records of a student who is your child, or in the case of a student who is eighteen (18) or older, or those who are emancipated, your own records. Parents or eligible students should submit to the school official a written request identifying the record(s) they wish to inspect. The school official will make arrangements for access and provide notice of such arrangements.

(2) Request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. To request the school district to amend a record, parents or eligible students should write the school principal, specify the part of the record they want changed and specify why it is inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the district decides not to amend the record, it will notify the parents or eligible students of the decision and inform them of their right to a hearing. Additional information regarding the hearing procedure will be provided with the notification of the right to a hearing.

(3) Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations promulgated pursuant to the Act authorize disclosure without consent. One exception which permits disclosure without consent is to school officials with legitimate educational interest. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member, a member of the school board, a person with whom the district has contracted to perform a specific task (such as attorney, auditor, or therapist), or a parent or student serving on an official committee (such as a disciplinary or grievance committee). A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his/her professional responsibility. {Optional: Upon request, the school district forwards educational records without prior consent to another school in which the student seeks or intends to enroll.}

(4) The Fayette County School District has designated the following information as directory information:

- (a) Student's name, address, and telephone number
- (b) Student's date and place of birth
- (c) Student's participation in official school clubs and sports
- (d) Weight and height of student if he/she is a member of athletic team
- (e) Dates of attendance in Fayette County School System
- (f) Awards received during the time enrolled in Fayette County School System

Unless you, as a parent/guardian or eligible student, request otherwise, this information may be disclosed to the public upon request. You have the right to refuse to allow all or any part of the above information to be designated as directory information and to be disclosed to the public upon request. If you wish to exercise this right, you must notify the principal of the school at which the student is enrolled in writing within 5 days after officially enrolling in school.

(5) File with the United States Department of Education a complaint under 20 C.F.R. 99.64 concerning the alleged failures by the Fayette County Board of Education to comply with the requirements of the Act or the regulations promulgated there under. The name and address of the Office that administers FERPA is: Family Policy Compliance

Office, U.S. Department of Education, 600 Independence Avenue SW, Washington D.C. 20202-4605.

(6) You are also notified that from time to time students may be photographed, videotaped, or interviewed by the news media at school or some school activity or event; unless you, as a parent/guardian object in writing to your student being photographed, videotaped, or interviewed to the principal of the school where your student is enrolled. You must notify the principal of your objections by the date specified above.

FIELD TRIPS

Throughout the school year each grade level is allowed to take field trips. A request will be sent home for a donation to offset the expense of the trip. Payment of these donations is voluntary, but necessary to maintain the educational quality of selected programs. These fees are non-refundable. **No siblings will be allowed to accompany the student or parent on the trip.** Parents that are chaperones are not always be on the bus; however, students must be transported on the bus, not with a parent chaperone. **Students are not allowed to ride with their parents to or from the field trip.**

HOMEWORK

Homework is a very good tool that is used to reinforce concepts and practice skills. Homework is designed to enrich a student's understanding, link classroom instruction to real life experiences, and provide additional time for a student to complete unfinished assignments. Please check your child's homework each evening. In general, the time required to complete homework should not exceed the student's grade level multiplied by ten.

Ice Cream

Ice cream is sold in the cafeteria daily and costs \$1.00. Ice cream money should be paid separately from lunch money. Your child's teacher will determine the day(s) of the week the class will be allowed to purchase ice cream. Ice cream must be consumed during the allotted 30-minute lunch.

IMMUNIZATION CERTIFICATES

All students entering or attending Grades Pre-K through 12th in the Fayette County School System are required to have a complete Georgia Certificate of Immunization (Form 3231) in accordance with Georgia Law, OCGA 20-2-771. All students must be immunized against disease as specified by the Georgia Department of Human Resources, or have medical or religious exemption on file at school. Immunization information and flyers for Pre-K, Kindergarten, and "New Entrants", and 6th Grade students are available on the website.

INCLEMENT WEATHER

In the event that school closes during the day due to bad weather, we will send your child home, daycare, or to ASP as usual. If there is a remote possibility that the weather is going to bring snow, sleet, or ice, please tune to WSB radio at 750AM or WGST radio at 640AM for the latest information on school closings. ASP children should be picked up as soon as possible as if it were the end of a normal day. You will be sent specific information about inclement weather during the first week of school.

INTERNET ACCEPTABLE USE

With international access to computers and people also comes the availability of material considered to be of little educational value in the school setting. Each Internet user is personally responsible for and expected to restrict access to controversial materials.

The network relies upon the proper conduct of the users who must adhere to strict guidelines. These guidelines are provided herewith so that users are aware of pursuant responsibilities. In general, this responsibility requires efficient, ethical, and legal utilization of network resources. If a Fayette County School System user violates any of these provisions, access to the Internet will be terminated and future access jeopardized.

INTERNET TERMS AND CONDITIONS

1. **Acceptable use** – Internet use must be in support of educational endeavors and research consistent with the objectives of the Fayette County School System. Use of other networks or computing resources must comply with the rules for that network. Transmission of any material in violation of any federal or state regulation is prohibited.
2. **Privileges** – The use of Internet services is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges.
3. **Netiquette** – Be polite, use appropriate language, respect confidentiality, and respect other users of the network.
4. The Fayette County School System makes no warranties of any kind, whether expressed or implied, for the Internet service it provides. The school system is not responsible for any damages suffered by users. This includes the loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused for any reason. Use of information obtained is at the user's risk. The school system specifically denies responsibility for the accuracy or quality of information obtained through its Internet services.
5. Commercial services are available on the Internet. If a user chooses to access these services, the individual is liable for any incurred costs.
6. **Security** – If any security problem on the Internet is identified, the responsible lab supervisor, teacher, media specialist or administrator must be notified.
7. **Vandalism** – Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or networks connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.
8. **Accountability** – Teachers will not be held accountable for what the student may access through the Internet or other technology beyond instructional directives.
9. **PeachNet Acceptable Use Policy** - Fayette County adopts the PeachNet Acceptable Use Policy as part of its policy.
10. **A permission form must be signed by each participating student and their parent or guardian.**

Violating any of the guidelines above can result in:

1. Restricted access to computing facilities.
2. Temporary or permanent loss of access to computing facilities and equipment.
3. Disciplinary or legal action including, but not limited to, criminal prosecution under appropriate state and federal laws. Violations of state law will be reported to proper enforcement authorities.
4. Financial responsibility for damages incurred.

State Ref: Georgia Board of Education Policy IFAA(1) (Rule 160-4-4-.10)

Legal Ref: O.C.G.A. 20-2-168(b)(3);20-2-1010 et seq.; 16-9-90 et. seq.

Cross Ref: Policy IFBEA or Policy JCDC and IFBEA – R

LEAVING SCHOOL EARLY

If parents need to pick up a child during the school day, they must come to the office and sign the child out on the sign-out sheet. The child will be called over the intercom to come to the office to go home. Parents should not go to the classroom for the child. Please refrain from checking students out after 2:00. This is a crucial time of day as we assure that our students leave school safely. A child returning to school the same day needs to report to the office with his/her parent to sign in noting the time returning. A child must be at school for 3 ½ in order to be considered present for the day.

LUNCHROOM

School breakfast and lunches are provided for students daily. Breakfast and lunch may be paid for on a daily, weekly or monthly basis. Breakfast is served each morning between 7:15 a.m. – 7:40 a.m.

Prices:

Breakfast (Breakfast will begin the first day of school)

Student Daily - \$1.45 Weekly - \$7.25

Adult Daily - 2.00

Lunch

Student Daily - 2.55 Weekly - \$11.75

Adult Daily - 3.50

Milk \$.50

(Prices are subject to change.)

Soft Drinks

Inman Elementary discourages the consumption of soft drinks at lunch by students. Soft drinks in glass bottles are prohibited due to safety reasons. If you have a question concerning this school policy, please contact one of the administrators.

LUNCH CHARGES

Any student that has over 3 charges will be served a cheese sandwich and milk in place of the daily choice.

FREE AND REDUCED FORMS

Forms to be used in requesting free or reduced lunches will be sent home with all students at the beginning of the school year. Any students eligible for free or reduced lunches must fill out a form each year. Forms are available throughout the school year for anyone who needs one. If your family is currently receiving AFDC benefits or food stamps please consult our cafeteria manager to determine your child's eligibility for free or reduced lunch. Those students that receive free lunch may also receive free breakfast. Our school offers a regular lunch, or students in grades 3 - 5 may choose our salad bar, which is available each day. Parents are welcome to join their children in the cafeteria for breakfast and/or lunch.

MEDIA CENTER

The media center is always open to every student. Lost or damaged books must be paid for as soon as possible. At the end of the school year, all library fines and debts for lost or damaged books must be cleared.

MISSED WORK

A missed test or missed work on an unexcused absence may be made up at the convenience of the teacher. When a student is out of school for an **excused absence** a parent can call the school to request assignments for the student to do at home. **Requests for homework should be made by 10:00 a.m. through the front office. Work may be picked up in the office after 2:30.**

NONDISCRIMINATION POLICY

Inman Elementary School does not discriminate on the basis of race, color, religion, national origin, sex or handicap and will provide a free and appropriate public education for each student and an appropriate work environment for each employee within its jurisdiction.

It is the intent of the Fayette County Board of Education to ensure that students and employees that are handicapped within the definition of Section 504 of the Rehabilitation Act of 1973, the Individuals with Disabilities

Education Act (IDEA), The American Disabilities Act (ADA), and Title IX regulations are identified, evaluated, and provided with an appropriate educational services and/or working conditions. Students and employees may be defined as handicapped under any of the above laws or regulations. The contact coordinators and numbers where they may be reached are listed below:

ADA Coordinator	Rosie Gwen	(770) 460-3911
IDEA Coordinator	Rosie Gwin	(770) 460-3911
Title IX Coordinator	Sam Sweat	(770) 460-3990

PARENT NOTES AND COMMUNICATIONS

Parents are requested to limit phone calls to school business and emergency situations. Information is provided to parents with our online newsletter and other memos. A note to the teacher can address specific questions. Teachers may be reached at school after 2:30 p.m. Teachers will not be called out of class to receive phone calls. You may contact school personnel via e-mail as well as phone. Teachers do not check emails during instructional time.

PARENTS' VISITS

Georgia law requires that visitors must sign-in with the front office and obtain a visitor's badge before proceeding to any area in the school or on the school grounds. To lessen classroom interruptions, parents who need to drop off items for their child after the 7:40 bell need to leave them in the front office. The office staff will be responsible for seeing that the student receives the item/items. If a parent needs to speak with his/her child personally, the office staff will be happy to call the child to the office. Parents who have a scheduled appointment with the teacher must sign in, in the front office. The parent must arrange classroom observations with the teacher. Siblings are not allowed in the classroom. Classroom interruptions are to be kept to a minimum during instructional time. It is our goal to see that your child receives the highest quality of instruction without interruptions during the school day.

Visitors to the classroom should be something that both the administration and classroom teacher discuss and agree upon prior to any visit.

If a visitor is observed in the school without a visitor's badge, he or she will be asked to return to the office to secure proper identification and to state the nature of the visit. If a visitor shows up in the classroom without a scheduled visit, he or she will be asked to return to the office.

PARTNERS IN EDUCATION

Local businesses have joined in an educational partnership by adopting our school. We appreciate the services which these businesses provide for our school and would like for Inman parents to patronize these businesses whenever possible. Some of the benefits we have received include: flowers for special occasions, readers to share with our students, displaying students' work at the business, sponsoring outstanding students for lunch, food for staff, students and guests, etc.

Thank you to our 2015-16 adopters:

Publix - Summit Point
Chick-fil-a - Town Center
Kroger - Hwy 85 South

Our Father's House

PUBLICITY, PHOTOGRAPHS, LISTS AND VIDEOTAPES

From time to time, students are photographed or videotaped for school related news stories or broadcasts while participating in school activities. The reproductions may result in publication through newspapers, radio or television possibly citing the child's name. **If you would prefer your child's picture and/or name not to be published, please write a letter to that effect to the principal and to your child's teacher as soon as possible.**

For the safety of all our families, students' names addresses and/or phone numbers will not be released by the school.

RESPONSE TO INTERVENTION (RTI) & PYRAMID OF INTERVENTION (POI):

If we truly believe "that all students can learn", then we need to ensure that we are doing "whatever it takes" to help all students be successful whether they struggle or they go beyond their regular curriculum. Response to Intervention (RTI) and our Pyramid of Intervention (POI) provide framework for us to ask the following questions:

Are our students learning?

How do we know they are learning?

What are we prepared to do when they do not learn or they already know what is to be learned?

With RTI and the POI, we have a four-tiered process to systematically develop and deliver instructional and behavioral interventions to struggling learners as well as extremely high-level learners. It provides us with a common focus and a common language regarding instructional practices and interventions. It can serve as a way to explore all avenues to assist students in their learning process.

The essential components of RTI and POI include the following:

- *Providing scientific research based on instructional and intervention in the general education;
- *Monitoring a student's progress in response to these changes in instruction and interventions, and
- *Using this information to shape instruction and make educational decisions.

Tier 1 is Standard-Based Classroom teaching and Learning

It consists of high quality instructional and behavioral support that is provided for all students in general education. This includes implementing the Georgia Performance Standards (GPS) using research-based instructional practices, adjusting instruction to meet student needs, and monitoring student progress on a regular basis. Parents are notified of concerns related to their child's academic or behavioral struggles. If students still struggle or they need a more enriched curriculum, Tier 2 is recommended.

Tier 2 is Needs Based Teaching and Learning

Students receive more specialized interventions, remediation, acceleration, and enhancement within the general education setting. The "Success Team" work collaboratively to formalize interventions in addition to Tier 1 instruction. If indicators suggest a need for greater academic challenge, students will be assessed for gifted services. Otherwise, the teacher, remedial teachers, connection teachers or others generally provide Tier 2 instruction in small groups. Monitoring of the student's progress is increased. As always, communication with parents is vital and the school's intervention plan must be communicated with parents. Should the student continue to show lack of progress or failure to thrive academically, socially and /or behaviorally and need more specialized instruction, Tier 3 level instruction is considered.

Tier 3 is Student Support Team (SST) Driven Teaching and Learning

At this point, the SST reviews the student's progress and generally plans for more intensive and systematic instruction. Individualized assessments and evaluations are used to tailor interventions to the specific needs of a child. The interventions are provided one-on-one, in small groups, or in classes (based on gifted assessment) developed to accelerate, learning and provide greater challenge. This instruction is more frequent and for longer periods of time. Progress monitoring is implemented more frequently to determine continued instructional interventions. If with all the interventions and intensive instruction provided the data indicates a student still shows lack of appropriate academic or behavioral progress, Tier 4 interventions are considered.

Tier 4 is Individually Designed Teaching and Learning

At this point the student is referred for specialized programs through special education. Grade or subject-area acceleration may be considered for learners demonstrating the need and readiness. Other students may require adapted content and instructional delivery while having access to the general curriculum.

SAFETY PLAN

Fayette County Schools have developed a system-wide safety plan. Each school has an approved plan in place based upon criteria established by the Georgia Emergency Management Agency (GEMA). This plan is in the hands of the faculty and staff at Inman Elementary.

Our students' safety is of utmost importance. We also understand that a child must feel safe before their personal best may be achieved.

If you have any questions about our safety plan, please do not hesitate to contact the school.

SCHOOL HOURS

School hours are 7:40 AM to 2:30 PM. **Students should not arrive at school before 7:15 AM. Students will not be allowed to enter the building before 7:15 am.** Promptness to school is very important. Students should be in their seats and ready to begin work when the **tardy bell sounds at 7:40 AM. Students arriving after that time will be marked tardy.** Parents must sign tardy students in and the student will receive a pass to proceed to their classroom.

SCHOOL SAFETY HOTLINE

In an effort to curb ever-increasing instances of violence within our school systems, the Georgia Bureau of Investigation (GBI) joined in a partnership with the Georgia Department of Education to establish a School Safety Hotline. The hotline was established as a result of a recommendation by the Statewide School Safety and Violence Task Force. The task force recognized that violence and crime in and around our schools threatens the well being of students, staff, and communities and impedes student learning and achievement.

The Georgia Department of Education has instituted a statewide toll free SCHOOL SAFETY AND VIOLENCE TASK FORCE HOTLINE 1-877-SAY-STOP (1-877-729-7867). It will be housed at the Georgia Department of Education, manned by a certified safety expert, and supervised by the Safe and Drug Free Schools and Communities Coordinator. The hotline hours will be Monday through Friday 8am to 5pm. After 5pm all calls will be forwarded to the Georgia Bureau of Investigation headquarters.

The hotline number and its purpose will be publicized in Georgia schools. It will encourage students to report anyone who has brought or has threatened to bring a weapon to school. To ensure anonymity, callers will not be required to reveal their identity.

Information received over the hotline relating to potential violations of state law will be forwarded to the appropriate law enforcement agency. For additional information about this project contact the Department of Education, telephone 404-657-0517.

SEXUAL HARASSMENT

All students have a right to an education free from sexual harassment. If a student feels his or her rights have been violated, this should be reported to the principal. If you do not feel satisfied with the results, you may utilize the Fayette County Board of Education Policy on Sexual Harassment.

STANDARDIZED TESTING

Standardized testing is one of several tools a school uses to assess what students learn. The teaching of testing skills are integrated into our county curriculum; thereby allowing the students to learn life skills as they apply those same test taking skills to regular assignments. This enables students to perform at their maximum potential with reduced test anxiety. Listed below are some of the tests given during the year:

1. **The Georgia Milestones Assessment System** is a comprehensive summative assessment program spanning grades 3 through high school. Georgia Milestones measures how well students have learned the knowledge and skills outlined in the state-adopted content standards in language arts, mathematics, science, and social studies. Students in grades 3 through 8 will take an end of grade assessment in each content area, while high school students will take an end of course assessment for each of the eight courses designated by the State Board of Education. The system of assessments includes open-ended items, a writing component, and norm-referenced items in all content areas to complement the criterion-referenced information and to provide a national comparison. This assessment is transitioning to full online administration.
2. **The SRI is administered to grades 2 through 5. This is an assessment that measures a child's progress toward grade level proficiency in reading.**
3. **STAR Reading** – This is a computer based assessment to evaluate a student's reading level. This test will be administered two or three times a year.
4. **STAR Math** – This is a computer based assessment to evaluate a student's math level.
5. **The Georgia Kindergarten Assessment (GKIDS)** is a state mandated test. It is administered to kindergarten throughout the year. The results help to determine initial skill levels, but also help to facilitate instructional focus.

STUDENT DISMISSAL

If a student has not been picked up by 2:45 pm, the parent will be phoned by the front office staff and the student will be taken to the After School Program (ASP). ASP charges will be in effect for the drop-in service. Please note ASP Emergency Release Form enclosed within handbook (following page). This form is to be completed even if your child will not attend ASP on a regular basis.

STUDENT PERSONAL BELONGINGS

Students are not allowed to bring personal belongings to school. Personal belongings consist of but are not limited to the following items:

Radios, CD players, tape players, MP3 players, iPods, balloons, Nintendo games, hats, sun glasses, Pokemon cards, or similar baseball cards, hero figures, yo-yos, stuffed animals and toys in general.

If a teacher gives permission to bring personal belongings to school for instructional purposes or special events, clear directions and expectations are to be provided to the student. If the items are being used outside of the teacher directions or expectations, the student is to be referred to the office.

We have found that items such as personal belongings are often lost, broken, or the cause of class disruption.

Cell phones are allowed at school but must remain off and in the student's book bag while at school and on the bus. Students are not allowed to use any type of device to take pictures or videos (camera, iPod,

cellphone, etc.) **The school is not responsible for cell phones or other devices that may get broken or become missing.**

Teachers and administrators are allowed to confiscate cell phones if the privilege is misused. Phones may be picked up by a parent at the end of the school day or at their convenience.

BOOK BAGS AND OTHER PERSONAL ITEMS MAY BE SUBJECT TO SEARCH.

Students are not allowed to sell any food items, tickets, or merchandise to other students without permission from the principal. When selling fundraiser items, students should not go door to door.

STUDENT'S PICTURES

Throughout the year parents and teachers videotape programs and plays performed at school and take pictures of students individually and in group settings. These pictures may be published in the newspaper or at school. **If you do not want your child videotaped, photographed or name to be published please submit your request in writing to your child's teacher and administration as soon as possible.**

TEACHER QUALIFICATIONS

In compliance with the requirements of the No Child Left Behind statute, the Fayette County School district informs parents that they may request info about the professional qualifications of their child's teacher(s). Please contact an administrator for the information:

1. Certification info.
2. College major/graduate certification or degree held by the teacher.
3. Any certification criteria waived.
4. Qualifications of paraprofessional, if services are provided.

TRAFFIC

We try to keep our traffic flow at a rate that will enable parents to get to work and other responsibilities in a timely manner, while still providing the safest possible environment for our students. In the morning, our staff is on duty to assist students getting out of the cars and to speed up the process.

Parents who pick up students will be given a car rider sign. Please boldly print your child's name in the space provided and place it in clear view as you pick up your child. Along with helping the line move faster, this card will help ensure your child's safety.

To help ensure the safety of our car riders, school staff will check each student's name, the name of the person picking up and license plate of the car.

For your child's safety, parents are not allowed to walk over to the car riding area to get their child. Students will remain in the car riding area until the student's car comes through the line to pick them up.

TRANSPORTATION

Riding a bus is a privilege. Students are required to behave in an acceptable manner in order to be allowed this privilege. For student safety, the driver must be able to concentrate on driving without any distractions.

Changes in a child's afternoon transportation should be submitted to the school through written consent from a parent or legal guardian. **Changes in transportation or supervision will only be accepted by telephone with the correct family password being given to the front office staff by the caller.** The restrictions you place on who picks up your child cannot be guaranteed if your child is a car rider.

Every effort should be made to arrange your after-school transportation before coming each day. If an

emergency arises and something must be changed, please notify the school before 2:00 p.m. Advance notice ensures accurate information to teachers and students during the busiest time of the day.

Students not picked up by 2:45 will be placed in the After School Program (ASP) the parent will be phoned by the front office staff and the student will be taken to the After School Program (ASP). ASP charges will be in effect for the drop-in service and parents will be charged accordingly. Please note ASP Emergency Release Form enclosed within handbook (following page). This form is to be completed even if your child will not attend ASP on a regular basis.

WEAPONS

In an effort to send a message regarding the growing problem of weapons on school campuses, the Georgia General Assembly created Senate Bill 563, which states that it is a felony and “unlawful for any person to carry or possess or have under such person’s control while at a school building, school function, or school property or on a bus or other transportation furnished by the school any weapon or explosive compound.” Punishment is set at a fine of not more than \$5000.00, imprisonment for not less than one or more than five years, or both. A weapon is broadly defined to include any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, knives of any type, straight-edge razors, razor blades, brass knuckles, black jacks, nunchucks, and throwing stars. For a complete list of weapons, refer to the **Fayette County Student Code of Conduct booklet** [O.C.G.A. 16-11-127.1].

Punishment: A fine of not more than \$5000; imprisonment for not more than five years. [O.C.G.A. 16-11-127.1]

House Bill 1100 amended this criminal code section which makes it a fine to possess a weapon at school and adds to the list of weapons prohibiting “any bat, club, or any other bludgeon type weapon”. The bill adds an exception to the law, stating that sports equipment brought for legitimate athletic purposes are not covered by the prohibition.

In order to comply with this weapons law, a child wanting to have a baseball bat for recess or physical education will not be allowed to bring it to school. However, a parent or guardian may deliver the baseball bat to the office and pick it up there after its use. There will be no bats allowed on buses.

While we hope that Inman Elementary will never have a problem with weapons, schools are required to warn students and parents that bringing any type of weapon to school is now not only an offense which will result in disciplinary punishment through the school system, but will also result in serious criminal legal consequences.

WITHDRAWING A STUDENT

If your child is withdrawing from our school, his or her records will be sent to the new school district upon their request without further notice from you. Please notify our office **within 24 hours** of your child’s final day at school so the appropriate forms can be completed.

Digital Citizenship Pledge



pledge to use the internet responsibly.

understand the choices I make online leaves a trail that creates a digital footprint of my choices.

pledge to make good choices in order to keep myself safe and to create a good digital footprint.

1. I will be a good digital citizen. I will respect other's feelings, use good behavior, and communicate both responsibly and kindly with others while online.
2. I will tell a trusted adult if anything online makes me feel sad, scared, uncomfortable or confused.
3. I will never share personal information such as my birthday, passwords, home address, school address, my name, or any of my digital photos or videos without permission from a trusted adult.
4. I will not use anyone else's username or password or misrepresent myself online.
5. I will not arrange face to face meetings or respond to messages from people I do not know.
6. I will give proper credit when using another person's work.

Student's Name

Date

Parent's Signature

School Login Information

www.inmaneagles.org - School website

www.fcboetwo.org - Student Google Applications Accounts Website

Log in - lastname.firstname@mail.fcboetwo.org (The @mail.fcboetwo.org portion is often automatically entered.)

Password - MMDDYYYY