North Fayette Elementary Behavior Flow Chart

Teach correct behaviors according to PBIS guidelines and matrices in each specific area of the school

Observe and identify problem behavior

CLASSROOM MANAGED

OFFICE MANAGED

Is this behavior classroom or office managed?

Step 1
Redirect Student
Reteach expectation

Step 2
Reteach expectation
Use Classroom Discipline Chart
Track communication in IC Contact Log

Step 3
Reteach expectation
Classroom Discipline Chart
Tracking Record
Note in agenda/IC Contact Log
Student completes Self-Assessment form.

Step 4
Reteach expectation
Contact parent by phone/IC Contact Log
Send home Classroom Referral Form (make a copy first)
Referral to Counselor
Tracking Record
*A copy of referral given to

Did the behavior change?

YES

NO

Notice and reward correct behaviors

CLASSROOM MANAGED

• Inappropriate language
• Not having materials
• Calling out
• Unproductive in class
• Running
• Minor dishonesty
• Minor disruption
• Minor aggression (does not pose a safety risk)
• Cheating
• Chewing gum
• Excessive talking
• Inappropriate use of equipment/materials
• Pushing/Shoving
• Making noises
• Off task
• Toys at school
• Technology Violation
• Disrespect/Defiance
• Dress Code

OFFICE MANAGED

• Inappropriate physical contact
• Fighting
• Property destruction
• Weapons
• Pattern of aggressive/ profane language
• Credible Threats
• Bullying/Harassment of students/teachers
• Unsafe Behavior
• Major/chronic refusal to follow school rules
• Major dishonesty
• Chronic minor infractions
• Theft
• Racial/Ethnic discrimination
• Bomb Threat/False Alarm
• Non compliance

Step 5
Complete the school OFFICE REFERRAL
Attach a copy of communication trail and classroom referral forms

Step 1
Staff member completes OFFICE REFERRAL

Step 2
Administrative Conference with student
Student completes self-Assessment

Step 3
Administration determines course of action or consequence

Step 4
Administrator follows up with parent and referring staff member