

School Council Meeting Minutes
Braelinn Elementary School
Conference Room
February 7, 2019 7:00 a.m.

Members Present:

Jennifer Couch, Principal
Emily Nealis, Assistant Principal
Catie Bates, Teacher Representative
Laura Minter, Teacher Representative
Derek Wyler, Parent Representative
Hilary Clark, Business Representative (ABSENT TODAY)
Christy Meyer, Parent Representative
Beth Ryan, Business Partner

The meeting was called to order by Catie Bates. Laura Minter moved to approve the agenda and minutes. All were in favor. Corinne Kehayes was our one visitor.

With regard to old business, we are still in the process of blending LIM with PBIS. The school has a PBIS core team currently working with all staff to establish expectations for different areas within the school. Another big part of this semester is getting staff “buy-in” in order to have a successful implementation. We have done a “soft” rollout in the cafeteria with expectations and it has been received well, but we will continue to adjust our cafeteria procedures. Our writing goal is that 70% of our students will be writing at or above grade-level by the end of the year. In September, 49% of our students were writing at or above grade-level. Looking at the mid-year data, 67% of our students are currently at or above grade-level. In regard to an update from the PTO, the attorney is currently reviewing the bylaws. The PTO is seeking retroactive tax exempt status. Chromebook usage at Braelinn was among the lowest in the county. We did find that when students are on their Chromebooks, much of the time is spent using interactive programs with teachers. Our parents reported that they have seen a decrease in usage at home as well. School safety was updated and it was discussed that the governor has allotted money to school safety. The school had GEMA conduct a safety walkthrough. The report should be received within a few weeks.

With regard to new business, the election process was explained. The ByLaws were shared with the group as well as a SAMPLE nomination form. Derek Wyler, Hillary Clark, Laura Minter, and Catie Bates are nearing the end of their two year term. Those are the vacancies we will fill during the election. Minutes from School Council meetings will also be added to the Friday at Five. The School Improvement Plan (posted on school website) was shared with the group as well as the most recent data related to our school-wide goals. Excused versus unexcused absences were discussed. Do we want to add the number of absences to the Friday at Five to bring awareness to parents? Perception Surveys for students, parents, and staff are currently being done. Current class sizes were shared and the idea of balanced classes for next year. The budget and expenditures were discussed with the group. The biggest chunk of the remaining budget is reserved for custodial supplies.

The next School Council Meeting will be held on May 2, 2019.

The meeting was adjourned at 8:10 a.m.

Respectfully submitted,

Emily Nealis
Recording Secretary

Laura Minter
Secretary