



*Intention-to-Run Packet
Class Officer Election 2019-2020*

APPLICATION REQUIREMENTS

Your application packet should include the following items.

Your application is due Friday, Sept 20th by 4 p.m.

- Cover Letter Essay:** Explain in detail why you would be an excellent Class Officer and the qualifications you possess. The letter should be **typed**, properly formatted, and **no more than one page in length**.
- Application Form:** Complete the application in its entirety. Incomplete applications will not be reviewed.
- TWO Teacher Recommendations forms:** These forms will be kept confidential. **Teachers will return completed recommendations to Ms. Cronin before the due date.** (Please ensure you relay this information.)
- Parent and Student Signature**
- Attend **mandatory** applicant's meeting Thursday, September 26th immediately after school in Media Center. (NO exceptions)

Sandy Creek High School
Intention-to-Run Application Form
Class Officer Election 2019-2020

Name _____ Email _____

Home Phone _____ Cell Phone _____

Address _____

Position Running for

- President
- Vice President
- Secretary
- Treasurer

Class of

- 2022
- 2023

List any organizations (i.e. clubs, sports, groups) you have been a part of and state whether or not you served in a leadership role.

State a goal that **YOU**, as an elected official, would like to see accomplished at **Sandy Creek High School** for the 2019-2020 school year.

I clearly understand the commitment that is required of Class Officers; moreover, I understand the rules and regulations regarding campaigning and being a class officer. Also, I am aware of the importance of dates and deadlines set by the committee. I will abide by all of the rules, understanding that failure to do so will result in my disqualification from the election race or impeachment from the Student Government.

Signature: _____ **Date:** _____

My child _____ may participate in the Class Officer elections. I am aware of the level of commitment asked of my child if elected. I am aware of the rules and regulations regarding campaigning and participation in Student Government.

Parent/Guardian's Signature: _____ **Date:** _____

Important Dates to Remember

Friday, Sept 20th

Applications are due on or before Sept 20th.

Please submit completed applications to the front office before 4:00 p.m.

Thursday, Sept 26th

Notification-Students will be notified if they are eligible to run for Class Officer by Thursday, Sept 26th.

Thursday, Sept 26th

Mandatory meeting in Media Center, immediately after school

Friday, Sept 27th –Friday, Oct 4th

Campaigning - when hanging signs you **MUST** use 3M removable mounting tape. Signs and banners must be posted in designated area only. This area is the main hallway that runs from the guidance dept. to the special education dept. and the Commons area. **ALL SIGNS, BANNERS, ETC. MUST BE APPROVED AND SIGNED by an administrator, Mr. Klumper (Room 226) or your class sponsor BEFORE THEY ARE POSTED.** No stickers, candy, food, or drinks may be distributed or given out as part of campaign on school grounds. **All campaign signs and banners MUST be removed by 4:00 p.m. on Friday, Oct 4th**

Campaign Blurb – You will have the opportunity to have a video message air sometime during the school day. Please submit a typed transcript of your video to your class sponsor no later than Wednesday, Oct 2nd. Video should be less than 30 seconds in length and give your name, grade, and the class office you are seeking. You may be as elaborate or simple as you choose. Videos must be submitted electronically to your class sponsor **NO LATER THAN Thursday, Oct 3rd at 2 p.m.**

2022 Ms. Mangham-Hose

2023 Coach Hodges/Coach Pou

Inappropriate videos will not be aired and will result in the removal of the candidate's name from the ballot. Videos will be shown during the morning announcements on Friday, Oct 4th.

Friday, Oct 4th – Sunday, Oct 6th

Voting will take place online via **Infinite Campus**. The voting process is only a portion of the requirements to win the election. Other criteria include cumulative academic record, discipline record (2018-2019), prior club/organization membership/leadership, cover letter, and teacher recommendations.

Election Promise

In order to allow for a smooth and fair election process, I agree that I will **NOT** have an inappropriate campaign through such acts as removing or defacing my opponents' signs, creating negative signs against my opponents, or any other inappropriate act, including influencing my peers to commit inappropriate campaigning actions. I understand that I may not hand out candy or other food items while on school premises. I realize that these actions have consequences, and can lead to removal from my position as a candidate or any discipline action deemed necessary. I agree to follow all terms and will be responsible for my actions. I am also aware that if elected, it is my obligation to carry out the responsibilities of the position. If I do not carry out my responsibilities as an elected officer, I may be impeached and replaced by the runner-up opponent and/or by a peer appointed to the position.

**2019-2020 SANDY CREEK HIGH SCHOOL
CLASS OFFICER APPLICATION
Teacher Recommendation Form**

Applicant's Name _____

Grade: _____

Recommended by _____

Recommendation forms will be kept confidential. Please give your **HONEST** opinion of this student. It is an incredibly valuable tool in the election process this year. **Please give this form directly Ms. Cronin as soon as possible.** Please do not return to the student.

Please rate the student on each of the following areas of personal competence:

1. How would you rate this student's overall attitude?
(negative) 1 2 3 4 5 (amazing)
2. How would you rate this student's work habits and self-discipline?
(lazy) 1 2 3 4 5 (overachieving)
3. How would you rate this student's ability to work collaboratively with others?
(conflict) 1 2 3 4 5 (team player)
4. How would you rate this student's ability to grasp ideas and concepts as well as integrate complex information:
(below average) 1 2 3 4 5 (above average)
5. How would you rate this student's ability to assume responsibility?
(takes minimal responsibility) 1 2 3 4 5 (natural leader)
6. Would you trust this student in front of the school at an assembly or other school event?
(absolutely not) 1 2 3 4 5 (absolutely)

Please check one:

I highly recommend recommend recommend with reservation do not recommend

that this student serve in the capacity of class officer at Sandy Creek High School.

Please feel free to share any additional comments concerning this student that you think will be helpful in this process.

Teacher's Signature: _____

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