



PTO MEETING MINUTES

Wednesday, August 14, 2019

5:35pm

The meeting was called to order at 5:35 pm in the Title 1 Resource Room by President Shae Brown.

14 members were in attendance (per the PTO Sign-in sheet): LaShanta Taylor, Vivica White, Abby Ruffner, TJ Mesidor, Carole Dyce; Fonda Johnson, Tanesha Jenkins, Melissa Lohr, Felicia Anderson, Tausi Newton, Shirley Boulware, Dionne Lewis, Sherry McMullen and Kendra Steave

Approval of Meeting Minutes: This was the 1st official meeting.

Abby from Step-It-Up presented. Golden tickets went home with students on 8/20/2019.

Gave out prizes (many gifts were given out for 10 names sign up).

Students have 2 weeks to give out prizes.

Day of Awesomeness is 9/25/2019 for those students raising at least \$60. Volunteers are needed for the day after the rally to distribute prizes and on the Day of Awesomeness

Need volunteers

Open House - 8/26/2019 from 6:00-8:00pm will have new format.

Food vendors - 4:30pm - 5:45pm and eat in the cafeteria. Need table during food times (8th grade hallway stuff? Have banner? Carole has magnets, spirit wear order forms, giveaways, etc) Need to find closet.

Volunteers: Vivica and Fonda

Introduction of new members

Budget review

Events coming up

Configure and send out Google Docs (or Drop Box???) links to entire PTO: add space for budget, minutes, To do, files, etc. Also send out online meeting request for each monthly meeting.

Carole and Kedra Steve will get with Ms. Upshaw -- ask her to remove outdated info

To Do: send agenda in advance of each month's meeting.

Volunteers:

Felicia Anderson 8/21

Fonda Johnson 8/21 & 8/22 (and for 9/25)

Shae 8/21 & 8/22

Budget/Treasurer's Report

LaShanta Taylor presented the proposed budget for the 2019-2020 school year. Based on input from the PTO Board and school administration, the budget was prepared with a focus on assisting the school with various projects throughout the year, specifically increasing grants to include financial assistance to students needing help with fees associated with the STEM and Fine Arts programs. The major project for the year will be to help the school replace the outdoor furniture. Based on feedback from the group, the following adjustments will be made to the budget (LaShanta Taylor have the details). Felicia Anderson made a motion to approve the budget with the modification stated. Dionne Lewis seconded the motion and all voted in favor.

Grant Approval Process:

STEM & Fine Arts Scholarships (based on need; financial support)

Award terms can be determined by counselors/advisors or by us for each grade/club

Upcoming Events:

Duty Free Lunch 9/27/2019

Day of Awesomeness 9/25/2019

Committee Reports: N/A

Adjournment: by President @ 6:45pm

Next PTO Meeting: Wednesday, September 11, 2019

Minutes recorded and submitted by Vivica White, FRMS PTO Secretary