

Fayette County School System

Field Trip Calculation Sheet

Date: _____

Certified Field Trip Coordinator: _____ Grade/Team/Club: _____

Date of Trip: _____ Destination: _____

Please calculate the cost per person for your field trip as follows:

Admission:

of Students _____ X ticket cost _____ = Total Student Admission _____

of Adults _____ X ticket cost _____ = Total Adult Admission _____

Total Admission _____

Lunches:

of Students _____ X lunch cost = Total Student Lunch Cost _____

of Adult _____ X lunch cost = Total Adult Lunch Cost _____

Total Lunch Cost _____

Seating Capacity: 72 Elementary and Adults or 48 Middle/High and Adults:

of Students _____

of Adults _____

of Special Needs Students _____

of Special Needs Adults _____

Total Passengers _____

Divide the total number of passengers by the number listed above to get the total number of buses needed. (72 ./ . 144 = 2 buses or 48 ./ . 144 = 3 buses)

Transportation Fee:

Round Trip Mileage: _____ X \$ 3.00 per mile = _____ Total Fuel Fee for One (1) Bus

Total # of Hours _____ X \$ 13.00 = _____ Total Bus Driver time

Fuel Fee _____ + Driver Fee _____ = Total Trip Fee _____ X _____ # of Buses = _____ Total Trip Fee

Or Charter Bus:

Per Bus Charge _____ X Number of Buses _____ = Total Charter Cost _____

Miscellaneous Cost:

Miscellaneous Cost _____ = Total Cost _____

Total Cost of Trips by School Bus:

Total Admission= _____

Total Lunches = _____

Total Mileage = _____

Total Driver Cost = _____

Miscellaneous Cost = _____

Total Cost by bus = _____

Total Cost of Trip by Charter Bus:

Total Admission = _____

Total Lunch = _____

Charter Cost = _____

Miscellaneous Cost = _____

Total Cost by Charter = _____

Total Cost per Participant:

Total Cost _____ ./ Divided by total number of paying participants = Cost per person _____ (Please round to the nearest even amount)

Note: If students are taking school lunches, money should be collected and sent to the cafeteria the day of the trip.