

July

Sun

Mon

Tue

Wed

Thu

Fri

Sat

*A four day work week (four days per week/ten hours per day) for the summer is scheduled to begin the week of June 3rd and continue through the week of July 15th.
July 1, 2, 3 & 5 will be 8 hour days.

	1 240 Day Report	2	3	4 Non-Work Day	5	6
7	8	9	10	11	12 Payroll Cut Off	13
14	15 210 Day Report	16 Payroll Due	17	18	19	20
21	22 200 Day Report	23 New Teacher Orientation 7/23/19 – 7/26/19			26 Run Payroll	27
28	29 185 Day PP & 190 Day Report	30 185 Day ASP Site Coord. Report	31 PAYDAY			

240- 22 days
200- 8 days

210- 13 days
185- 2 day

185 Day PP
Non-Work Day

2019

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2 176 Day Report 183 Day Report 185 Day PP Non-Work Day	3
4	5 180 Day Report Students Report	6	7	8	9 Payroll Cut Off	10
11	12	13 Payroll Due	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Run Payroll	28	29	30 PAYDAY	31

2019

240- 22 days
185 PP- 21 days

210- 22 days
185 ASP- 22 days

200- 22 days
183- 21 days

190- 22 days
180- 20 days

176- 21 days

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Non-Work Day	3 Non-Work Day Except 200-240 day	4	5	6	7
8	9	10	11	12	13 Payroll Cut Off	14
15	16	17 Payroll Due	18	19	20	21
22	23	24	25 Run Payroll	26	27	28
29	30 PAYDAY					

2019

240 - 20 days 210- 20 days 200- 20 days 190- 19 days 190 SNP- 19 days 185- 19 days
 183-19 days 180- 19 days 176- 19 days

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7	8	9	10	11 Payroll Cut Off	12
13	14 Non-Work Day	15 Non-Work Day Except 240 day PAYROLL DUE	16	17	18	19
20	21	22	23	24	25	26
27	28 Run Payroll	29	30	31 PAYDAY		

2019

240- 23 days All others- 22 days

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8 Payroll Cut Off	9
10	11	12 Payroll Due	13	14	15	16
17	18	19 Run Payroll	20	21	22 PAYDAY	23
24	25	26	27	28	29	30
<p>*****STAFF/STUDENT THANKSGIVING HOLIDAYS Nov. 25-29***** *****240 Non-Work Days Nov. 27-29*****</p>						

2019

240- 18 days
185 PP- 16 days

210- 16 days
185 ASP- 16 days

200- 16 days
183- 16 days

190- 16 days
180- 16 days

176- 16 days

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6 Payroll Cut Off	7
8	9	10 Payroll Due	11	12	13	14
15	16 Run Payroll	17	18	19 PAYDAY	20 STAFF/ SEMESTER BREAK DEC. 20 – JAN. 3 240 Normal Work day	21
22	23	24	25	26	27	28
Non-Work Days						
29	30	31	Non-Work Days			

2019

240- 15 days
185 PP- 14 days

210- 14 days
185 ASP- 14 days

200- 14 days
183- 14 days

190- 14 days
180- 14 days

176- 11 days

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>	
			1	2	3	4	
			Non-Work Days				
5	6 176, 180, 183 & 185 Non-Work Day	7	8	9	10 Payroll Cut Off	11	
12	13	14	15 Payroll Due	16	17	18	
19	20 Non-Work Day	21	22	23	24	25	
26	27	29 Run Payroll	29	30	31 PAYDAY		

2020

240- 19 days
185 PP- 18 days

210- 19 days
185 ASP- 18 days

200- 19 days
183- 18 days

190- 19 days
180- 18 days

176- 18 days

February

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

5

6

7

8

Payroll Cut Off

9

10

11

12

13

14

15

Payroll Due

16

17

18

19

20

21

22

Non-Work day

Non-Work day
except 240 day

Non-Work day
180 & 185 PP

23

24

25

26

27

28

29

Run Payroll

PAYDAY

2020

240- 19 days
185 PP- 17 days

210- 18 days
185 ASP- 17 days

200- 18 days
183- 18 days

190- 18 days
180- 17 days

176- 18 days

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6	7
8	9	10	11	12	13 Payroll Cut Off	14
15	16	17 Payroll Due	18	19	20	21
22	23	24	25	26 Run Payroll	27	28
29	30	31 PAYDAY				

ALL- 22 days

2020

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1	2	3	4
5	6	7	8	9	10	11
*****STAFF/STUDENT SPRING BREAK April 6-10***** *****240 Non-Work Days April 8-10***** Payroll Cut Off						
12	13	14	15	16	17	18
		Payroll Due				
19	20	21	22	23	24	25
26	27	28	29	30		
	Run Payroll			PAYDAY		

2020

240- 19 days
185 PP- 17 days

210- 17 days
185 ASP- 17 days

200- 17 days
183- 17 days

190- 17 days
180- 17 days

176- 17 days

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4	5	6	7	8 Payroll Cut Off	9
10	11	12 Payroll Due	13	14	15	16
17	18	19 176 Day ENDS	20	21 Run Payroll	22 180 Day ENDS 185 Day ASP ENDS	23
24	25 Non-Work Day	26 183 Day ENDS	27 PAYDAY 190 Day ENDS	28 190 SNP ENDS	29	29
31			185 Day PP ENDS			

2020

240- 20 days
185 PP- 18 days

210- 20 days
185 ASP- 16 days

200- 20 days
183- 17 days

190- 18 days
180- 16 days

190 SNP-19 days
176- 13 days

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3 200 Day ENDS	4	5	6
7	8	9	10 210 Day ENDS	11	12 Payroll Cut Off	13
14	15	16 Payroll Due	17	18	19	20
21	22	23	24	25 Run Payroll	26	27
28	29	30 PAYDAY 240 Day ENDS				

240- 20 days 210- 8 days 200- 3 days

2020