

July

Sun

Mon

Tue

Wed

Thu

Fri

Sat

*A four-day work week (four days per week/ten hours per day) for the summer is scheduled to begin the week of June 1st and continue through the week of July 13th.

1

240 Day Report

2

3



5

6

7

8

9

10

Payroll Cut Off

11

12

13

210 Day Report

14

Payroll Due

15

16

17

18

19

20

200 Day Report

21

New Teacher Orientation 7/21/19 – 7/24/19

22

23

24

25

26

27

180, All 185,
All 190 Day Report

28

Run Payroll

29

*****180 Day Non-Work Day July 29-31***** **PAYDAY**

30

183 Day Report

31

176 Day Report
185 Day PP
Non-Work Day

2020

240 - 23 days
185 ASP - 5

210 - 15 days
183 - 2 days

200 - 10 days
180 - 2 days

190 - 5 days
176 - 1 day

185 PP- 4 days

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 Students Report	4	5 Reclasses Due to Payroll	6	7 Payroll Cut Off	8
9	10	11 Payroll Due	12 Supplements Due to Payroll	13	14	15
16	17	18	19	20	21	22
23	24	25	26 Run Payroll	27	28	29
30	31 PAYDAY					

2020

240 - 21 days
185 - 21 days

210 - 21 days
183 - 21 days

200 - 21 days
180 - 21 days

190 - 21 days
176 - 21 days

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5
6	7 ***176, 180, 183, 185 ASP, 190 SNP Non-Work Day	8 Non-Work Day***	9	10	11 Payroll Cut Off	12
13	14	15 Payroll Due	16	17	18	19
20	21	22	23	24	25 Run Payroll	26
27	28	29	30 PAYDAY			

2020

240 - 21 days
185 PP - 21 days

210 - 21 days
185 ASP- 20 days

200 - 21 days
183 -20 days

190 - 21 days
180 - 20 days

190 SNP - 20 days
176 - 20 days

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5 ***176, 180, 183, All 185, 190 SNP Non-Work Day	6 Non-Work Day***	7	8	9 Payroll Cut Off	10
11	12	13 Payroll Due	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Run Payroll	28	29	30 PAYDAY	31 

2020

240 - 21 days
185 - 20 Days

210 - 21 days
183 - 20 days

200 - 21 days
180 - 20 days

190 - 21 days
176 - 20 days

190 SNP - 20 Days

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Non-Work Day: 176, 180, 183, 185 PP Day	4	5	6 Payroll Cut Off	7
8	9	10 Payroll Due	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
<p>*****STAFF/STUDENT THANKSGIVING HOLIDAYS Nov. 23-27 *****</p> <p>Run Payroll *****240 Non-Work Days Nov. 25-27*****</p>						
29	30 PAYDAY	 				

2020

240 - 18 days
185 ASP - 16 days


210 - 16 days
183 - 15 days

200 - 16 days
180 - 15 days

190 - 16 days
176 - 15 days

185 PP- 15 days

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4 Payroll Cut Off	5
6	7	8 Payroll Due	9	10	11	12
13	14	15 Run Payroll	16	17	18 PAYDAY	19
20	21	22	23	24	25	26
Non-Work Days						
27	28	29	30	31		
Non-Work Days						

2020

240 - 14 days
185 ASP - 14 days

210 - 14 days
183 - 14 days

200 - 14 days
180 - 14 days

190 - 14 days
176 - 12 days

185 PP - 14 days

January

Sun

Mon

Tue

Wed

Thu

Fri

Sat



1

2

Non-Work Day

3

4

5

6

7

8

9

Non-Work Days
Except 240 Day

Non-Work Day: 176,
180, 183, All 185 Day

Payroll Cut Off

10

11

12

13

14

15

16

Payroll Due

17

18

19

20

21

22

23

Non-Work Day

24

25

26

27

28

29

30

Run Payroll

PAYDAY

31

2021


240 - 19 days
185 - 16 days

210 - 17 days
183 - 16 days

200 - 17 days
180 - 16 days

190 - 17 days
176 - 16 days

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5 Payroll Cut Off	6
7	8	9 Payroll Due	10	11	12	13
14	15	16	17	18	19	20
	*****STAFF/STUDENT WINTER BREAK Feb. 15-19 ***** **240 Non-Work Day Feb 15**					
21	22	23 Run Payroll	24	25	26 PAYDAY	27
28						

2021

240 - 19 days 210 - 15 days 200 - 15 days 190 - 15 days
 185 ASP - 15 days 183 - 15 days 180 - 15 days 176 - 15 days

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
7	8	9	10	11	12	13
					Payroll Cut Off Non-Work Day Except 240 Day	
14	15	16	 17	18	19	20
	Non-Work Day Except 240 Day	Non-Work Day 180 & 185 PP	Payroll Due			
21	22	23	24	25	26	27
					Run Payroll	
28	29	30	31			
			PAYDAY			

2021

240 – 23 days 210 – 21 days 200 – 21 days 190 – 21 days 185PP – 20 days
 185 ASP – 21 days 183 – 21 days 180 – 20 days 176 – 21 days

April

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3



4

5

6

7

8

9

10

*****STAFF/STUDENT SPRING BREAK April 5-9*****
 *****240 Non-Work Days April 5-7 *****

Payroll Cut Off

11

12

13

14

15

16

17

Payroll Due

18

19

20

21

22

23

24

25

26

27

28

29

30

Run Payroll

PAYDAY

2021

240 - 19 days
 185 ASP - 17 days

210 - 17 days
 183- 17 days

200 - 17 days
 180 - 17 days

190 - 17 days
 176 - 17 days

185 PP - 17 days

May

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

5

6

7

8

Payroll Cut Off

9

10

11

12

13

14

15

Payroll Due

16

17

18

19

20

21

22

23

24

25

26

27

28

29

Run Payroll

176 Day ENDS

PAYDAY
180 Day ENDS
185 ASP Day ENDS

30



31

Non-Work Day

2021

240 - 20 days
185 ASP - 20 days

210 - 20 days
183 - 20 days

200 - 20 days
180 - 20days

190 - 20 days
176 - 18 days

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 183, 185 PP, 190 Day ENDS	3	4 190 SNP Day ENDS	5
6	7	8	9 200 Day ENDS	10	11 Payroll Cut Off	12
13	14	15 Payroll Due	16 210 Day ENDS	17	18	19
20	21	22	23	24 Run Payroll	25	26
27	28	29	30 PAYDAY 240 Day ENDS			

2021

240 - 22 days
190 SNP - 4 days

210 - 12 days
185 PP - 2 days

200 - 7 days
183 - 2 days

190 - 2 days